

Green County Highway Committee Meeting Minutes

Monday, September 14, 2020

The Green County Highway Committee met at 10:00 a.m. on Monday, September 14, 2020 at the Green County Commissioner's office located at 2813 6th Street, Monroe, Wisconsin. Members present were: Chairman Harvey Mandel, Secretary Jeff Williams and Kristi Leonard. Others present were Commissioner Chris Narveson, Jami Thomm, Eric Wild, Brandon Hendrickson, John Schumacher, Amy Bartlett and James Wyss. Absent was Vice Chairman Russ Torkelson and Mark Gundlach.

Chairman Harvey Mandel called the meeting to order at 10:04 a.m.

The agenda was accepted as submitted.

A motion to approve the minutes from the August 10, 2020 meeting was made by Jeff Williams and seconded by Kristi Leonard. The motion carried.

The Committee audited bills. A motion was made by Kristi Leonard and seconded by Jeff Williams to approve the bills for amount of \$971,712.10 for September. The motion carried.

General Superintendent Eric Wild reported updates on current county highway road projects, rumble strips being installed at STH 39 and CTH J, reported paver patching for Towns is almost completed.

Patrol Superintendent Brandon Hendrickson reported current and upcoming Patrolmen projects.

Engineer Technician John Schumacher reported an update on the CTH T project.

Shop Superintendent James Wyss reported the shop is preparing for winter checks and repairs.

Discussion was held on Highway Department's winter hours. A motion was made by Kristi Leonard to extend the summer hours until the second week of November and seconded by Jeff Williams. The motion carried.

Chairman Harvey Mandel stated the purpose for closed session: That purpose being; considering employment or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility pursuant to Wis. Stat. 19.85(1)(c). Specifically, for a Laborer reclassification.

Roll call vote Chairman Harvey Mandel, aye, Secretary Jeff Williams, aye, Kristi Leonard, aye. The motion carried.

A motion was made by Kristi Leonard and seconded by Jeff Williams to reconvene into open session. The motion carried unanimously.

A motion was made by Jeff Williams and seconded by Kristi Leonard to approve reclassification for one employee, Laborer Curtis Allison to Skilled at Grade 75, Step 1. The Highway Committee will request to the Personnel and Labor Relations Committee on behalf of Curtis Allison. The motion carried.

Discussion was held on the proposed wage study wage scale. No action taken.

The Committee discussed brush and tree cutting for local municipalities again during the winter months. Motion was made by Kristi Leonard and seconded by Jeff Williams to charge for labor only for full crew brush cutting operations. The motion carried.

The Commissioner presented the proposed 2021 Highway Budget. Jeff Williams made a motion to approve the proposed budget and Kristi Leonard seconded it. The motion carried.

Discussion was held on the electrical repair estimates received. A motion was made by Kristi Leonard to approve up to \$19,520.00 pending further estimate analyses and seconded by Jeff Williams. The motion carried.

Highway Commissioner Chris Narveson provided information on the following items:

- a. Completion order of current construction projects.
- b. Wood chipper has been ordered with an expected November delivery.
- c. Veteran's Park Memorial Park has approximately twenty-two trees that need to be removed.
- d. Patrolman Ricky Gutzmer retirement.

There was no exit interviews for review.

There was no guest visitor.

The next scheduled meeting date is October 12, 2020 at 10:00 a.m.

A motion to adjourn was made by Jeff Williams and seconded by Kristi Leonard. The motion carried and the meeting adjourned.

Jeff Williams
Secretary